

Konexus Content Guidelines

An overview of Incident Guides formatting

#### Last Modified: October 12, 2022

# Konexus Content Guidelines

## What are Incident Guides?

Incident guides are 1 - 2 page documents that contain instructions for employees that outline priorities and procedures for a given emergency. Each guide should be in its own document. Please check with your Account Manager regarding how many guides you can import.

# Document Format Outline

Below is an outline of how different headings and text styles impact/create content layout and navigation in the Konexus application

Title headings

Title headings will create the main page for navigating the document in the app.

# Heading1 Items will create a new nested page

This content will display on the page created by the heading1 above

## Heading2 items will create a subpage of the heading1 item

This content will display on the subpage created by the heading2 above

### Heading3 Items will create a subpage of the heading2 item

This content will display on the subpage created by the heading2 above

Tables can be included and are scrollable from left to right to ensure readability

| Table Column Colors | Table Column Widths |
| --- | --- |
| Column background colors and text colors are respected | Column widths are respected if the width is specified in the document formatting |

# Example Mobile App Screenshots

Incident Guides will appear under the ‘Incident Guide’ menu navigation item

